

Board Meeting Minutes
Lakeside Property Owners Association (LPOA)
November 6, 2017 at 7PM
44 Broadmoor Drive, San Francisco, CA 94132

LPOA Board Members

Present: Laurie Berman, Marie Brooks, Gael Bruno, Pat Fry, Madhu Macrae, Taylor Nagle, Joyce Richardson

Absent: Ralph Chern, Andrew Moore

Lakeside Members present: Michael Mason (Lakeside III)

Proceedings

Meeting was called to order at 7:00 PM by the Board's President, Gael Bruno

Pending items from August 7 meeting

Filing of the amendments to the articles for 2010-2035 period – last filing January 2010 (Mike Mason generously agreed to file the paperwork):

- Dues increased to \$68 with 2/3rd of the membership vote
- Board meeting schedule changed from monthly to quarterly

President's Report | Gael Bruno

Jim Herlihy of 160 Broadmoor Drive informed the board that he had filed a police complaint about his neighbor for severely trimming back his Privet bush that was hanging over the neighbor's fence without permission. LPOA does not get involved in personal issues and instead supports community spirit and neighbors helping neighbors. LPOA needs to communicate that mission better through community events – more on this later in this report.

Treasurer's Report | Taylor Nagle

- Trees are being trimmed and the budget will allow for the trimming of 10 more trees this year.
- Paying the annual dues online with square will reduce the paperwork tremendously.
- Replacing aging and missing trees and giving the maintenance responsibility to property owner will help manage the association's lean budget.

Pressing issue

LPOA Board members serve as volunteers to make a difference in our community. How can we better address the issues and complaints that come before the board effectively and responsibly and also work on improving community ties to make the neighborhood a better place? We have discussed ideas in the past but did not always make the time or opportunity for follow up.

A three-part plan was discussed to effectively address this issue:

- a) Categorize and divide tasks such that members take on the responsibility for their tasks and also support each other's effort in resolving the issues
- b) Identify volunteers who want to get involved and seek their help
- c) Organize community events to foster relationships

a) Responsibilities for tackling issues and reducing neighborhood blight

- Welcome new neighbors - Lori Berman (LPOA Vice President)
- Yard appearance - Joyce Richardson (tree maintenance organizer)

- Bill Schneider and Michael Antonini have volunteered to help with the letter campaign.
- Identifying trees in need of maintenance
 - South of Junipero Serra clubhouse
 - Madhu Macrae (LPOA Secretary) will assist with identifying trees on Stratford Drive.
 - Pat will help identify trees on Denslow Drive
 - North of Junipero Serra clubhouse
 - TBD
- Proper storage of trash cans – Pat Fry (Lakeside Neighborhood Watch & Safety Organizer)
- Property design guidelines for preserving the neighborhood character - Marie Brooks will help Gael Bruno with issues pertaining to guidelines
- Lien filing of delinquent dues - Mike Antonini will be considered to assist the treasurer in this effort
- Online payment of association dues drastically reduces paperwork involved with cashing checks. The board introduced Square as an efficient method for online payments in 2017. We will continue to advertise Square as the preferred option via the newsletter and LPOA annual meeting.

b) Identify volunteers who want to get involved in the community

While updating LPOA records in 2017, we identified 33 residents who volunteered to get involved in the community. There were:

- 20 offers for cleanup days
- 9 residents volunteered to help with treasurer's duties
- 8 residents volunteered to help with neighborhood watch
- 2 residents volunteered to help with "enforcement" of home/yard appearance
- 1 resident volunteered to help with the LPOA website
- 2 residents have offered help in general

This list was compiled based on payment slips received for 2017 dues and therefore not comprehensive. We need to do community outreach to identify others who want to get involved but do not know how.

c) Community outreach – Organizers TBD

Sunday January 28, 2018	12noon-2pm	Gathering to introduce & honor Volunteers	JS Club House
Sunday April 22, 2018	9am-11am	Earth Day – Potential Neighborhood cleanup opportunity	
Sunday October 15, 2018	12noon-2pm	Picnic to honor the Lakeside Fire dept	JS playground

2018 Meeting schedule

Board meetings

- Monday, January 8
- Monday, May 7
- Monday, August 6
- Monday, November 5

Annual meeting

Sunday February 12, 2018

Board meetings are held quarterly on the first Monday of the month (2nd Monday only if 1st Monday is a holiday) from 7-9pm, currently at 44 Broadmoor (unless noted otherwise).

Annual meeting will be held from 2-4pm at the Junipero Serra playground club house

Meeting adjourned at: 9:00PM

Minutes submitted by: Secretary, Madhu Macrae